Opting out of Bern University of Applied Sciences Students' Union (VSBFH)

I. Background

All matriculated BFH students are by law members of the VSBFH, which represents the interests of students. A membership fee of CHF 15 per semester is charged along with tuition fees. The cantonal university of applied sciences law also allows students to opt out of VSBFH membership.

II. Opt-out procedure

1. Upon matriculation, all students receive information regarding the VSBFH. In this documentation, the Rector advocates membership of the VSBFH and gives its website address. He or she also explains the formalities of withdrawal from VSBFH membership: students wishing to opt out at the beginning their studies at BFH must write to the Rector at the latest one month after the commencement of lectures giving their full name, department and a short justification for their withdrawal. Opt-out notifications via email are accepted.

2. Later opt-out is possible at the end of each semester. Students wishing to opt out must write to the Rector by 31 January or 31 July at the latest giving their full name, department and a short justification for their withdrawal; withdrawal is effective as of the following semester. Notifications via email are accepted. No refund is possible for previous semesters. Opt-out notifications submitted directly to the VSBFH will be immediately forwarded to BFH Central Student Administration.

3. BFH Central Student Administration will confirm withdrawal on behalf of the Rector, enter this information into the university information system IS-Academia and inform the VSBFH committee.

These regulations come into effect with the Rector's signature and supersede the regulations of 3 September 2015 regarding opting out of membership of the VSBFH.

Bern, 25 March 2025

Bern University of Applied Sciences

Prof. Dr. Sebastian Wörwag, Rector