



Information sheet – recognition of excellent English language skills

Prospective students for the Bachelor degree programme in International Business Administration, who are able to demonstrate that they possess English language skills that are far above those required for the degree programme can request recognition of these for both Business English basic level modules (IEN1 and IEN2).

1. Requirements for the recognition of 6 ECTS credits for Business English modules

Students will be granted 3 ECTS credits each for the modules IEN1 and IEN2 if any of the following requirements are met:

- The native language of the applicant is English and this applicant has attended school (for at least 12 years) in either the USA, Canada, Australia, New Zealand, the United Kingdom or Ireland
- The applicant holds one of the following certificates (not older than 5 years):
 - Cambridge English Proficiency (CPE) certificate, minimum grade C
 - Cambridge English Advanced (CAE) certificate, minimum grade A
 - Cambridge English Business Higher (BEC H) certificate, minimum grade A
 - International English Language Testing System (IELTS); test result at least 8.5 points
 - Test of English as a Foreign Language (TOEFL); test result at least 110 points

2. Procedure

If any of the requirements listed above are met, the request for recognition can be submitted along with the necessary documentation (certificates etc.) to the BFH Business School before commencement of studies (by 31 July at the latest) via student portal [IS-Academia](#) (see “Accred. prior learning”). The request will be reviewed as soon as the student is accepted onto the degree programme.

3. Following confirmation of recognition

If the English language skills of the student are accredited for both Business English modules, there will be no need for the student to attend classes or sit any examinations. In the Transcript of Records, the two modules will be categorised as ‘equivalent’ (‘Äquivalenz’), but will not be graded.

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