



## Admissions regulations for the Master of Science in Circular Innovation and Sustainability (ZuIR MSc CIS)<sup>1</sup>

*The University Board of Bern University of Applied Sciences,*

pursuant to article 33, paragraph 1, letter n of the Bern University of Applied Sciences Act of 19 June 2003 (FaG)<sup>2</sup> and articles 56a and 62 of the Bern University of Applied Sciences Ordinance of 5 May 2004 (FaV)<sup>3</sup>,

*has resolved the following:*

- |                         |  |
|-------------------------|--|
| Subject                 | <b>Art. 1</b> These regulations govern the admissions regulations for the Master of Science in Circular Innovation and Sustainability offered by Bern University of Applied Sciences.  |
| Admissions requirements | <b>Art. 2</b> <sup>1</sup> Admission will be granted to anyone who <ul style="list-style-type: none"><li><i>a</i> holds a bachelor's degree from a Swiss university of applied sciences in the SERI subject areas of Architecture, Construction and Planning, Engineering and IT, Chemistry and Life Sciences, Agriculture and Forestry, Business and Services or holds a bachelor's degree from a Swiss university of applied sciences in another subject area, provided that at least 30 ECTS credits of study have been completed in subjects with an economic, scientific or technical orientation,</li><li><i>b</i> during said bachelor's degree has specialised in a topic related to sustainable development (seminar paper, bachelor's thesis or module assignment) and</li><li><i>c</i> has passed the aptitude test in accordance with Article 3.</li></ul> <p><sup>2</sup> Admission will also be granted to anyone who fulfils the requirements in accordance with paragraph 1 letters b and c if they</p> <ul style="list-style-type: none"><li><i>a</i> hold a degree which is equivalent to paragraph 1 letter a from a foreign higher education institution or a Swiss university and</li><li><i>b</i> can demonstrate at least three months of relevant work experience.</li></ul> <p><sup>3</sup> Should the applicant not have the required ECTS credits (see paragraph 2 letter a, second part) by the start of the degree programme, they will be admitted to the programme on condition that they acquire the necessary competencies by the end of their first year of study.</p> <p><sup>4</sup> Applicants who have insufficient work experience (see paragraph 2, letter b) must undertake a work placement recognised by BFH before the start of the degree programme. Provided they have completed at least half of this work placement, they may be admitted to the programme on condition that they complete the placement by the end of their first year of study.</p> <p><sup>5</sup> Failure to comply with these requirements will result in exclusion from the programme.</p> |

---

<sup>1</sup> This document is a translation. The German version shall prevail.

<sup>2</sup> BSG 435.411

<sup>3</sup> BSG 436.811



#### Aptitude test

**Art. 3** <sup>1</sup> The aptitude test determines whether the applicants have the necessary subject-related aptitude for the degree programme.

<sup>2</sup> The aptitude test consists of a structured interview in English lasting 45 to 60 minutes. Suitability is assessed according to the following criteria:

- a* conceptual skills,
- b* ability to think analytically,
- c* expertise in the field of sustainable development,
- d* motivation.

<sup>3</sup> The aptitude test is based on the project outline pursuant to Article 4 paragraph 2 letter i.

<sup>4</sup> The aptitude test is conducted by at least two experts.

<sup>5</sup> The head of the degree programme is responsible for conducting the aptitude test and appoints the experts.

<sup>6</sup> The aptitude test is assessed as 'fulfilled' or 'not fulfilled'.

<sup>7</sup> A passed aptitude test is valid five years.

<sup>8</sup> A failed aptitude test may be repeated once and at the earliest in the next application period.

#### Application

**Art. 4** <sup>1</sup> Applicants must submit their application by the deadline published.

<sup>2</sup> Applicants must submit a complete application. In addition to the information submitted via online the application form, this includes the following documents:

- a* copy of identity card or passport (both front and back sides),
- b* passport-sized photograph meeting international regulations,
- c* CV,
- d* copies of all required certificates (see Article 2),
- e* upper-secondary education certificate (university entrance qualification),
- f* copy of confirmation of withdrawal from studies if the applicant was already enrolled at another higher education institution,
- g* a certified translation of all documents issued in a language other than German, French, Italian or English,
- h* personal letter of motivation in German, French or English,
- i* a project outline in German, French or English of 500-1,500 words. The outline describes a freely selectable, scientific project idea in the subject area of the degree programme.

<sup>3</sup> An incomplete application will be returned to the applicant for completion or improvement. A short grace period will be granted, stating that the application will be deemed withdrawn if it is not completed within the time limit set.

#### Power of decision

**Art. 5** Admission to the programme is granted by the BFH President.

#### Appeals procedure

**Art. 6** The appeals procedure is governed by cantonal law.



Effective date

**Art. 7** These regulations come into effect on 15 November 2021.

Bern, 20 October 2021

Bern, 9 November 2021

University Board  
Bern University of Applied Sciences

Approved by the Department of Education and  
Culture, Canton Bern

Sig.  
Markus Ruprecht, President

Sig.  
Christine Häsler, State Councillor