



Swiss-European Mobility Programme Information Sheet for Higher Education Institutions

Background:

As the negotiations on Swiss participation in Erasmus+ were suspended in February 2014, Switzerland now has the status of partner country. Switzerland contributes substantially to the positioning of European education and research as a whole and is willing to ensure that this success continues. Our stated aim remains full association with Erasmus+. A Swiss solution has been put into place in 2014 and it has been confirmed that it will be further applied.

For the higher education sector, the main features are:

- **ANY HIGHER EDUCATION INSTITUTION OF AN ERASMUS+ PROGRAMME COUNTRY CAN CONDUCT OUTGOING AND INCOMING MOBILITY ACTIVITIES (key action 1) WITH BERN UNIVERSITY OF APPLIED SCIENCES.** The funding (for incoming and outgoing mobility activities) will be covered by Bern University of Applied Sciences;
- These activities include all types of mobility (for study or traineeships, for lecturers and staff). Traineeships in Switzerland can only be funded if they are coordinated by Bern University of Applied Sciences;
- Student mobility for studies and staff mobility for teaching are based on inter-institutional agreements between Bern University of Applied Sciences and European HEIs (Erasmus University Charter; Erasmus-Code: CH Bern11; ECHE-Code: 259460-LA-1-2014-1-CH-E4AKA1-ECHE).

Procedure for students to obtain Swiss funding:

Once students receive confirmation of their mobility activity at Bern University of Applied Sciences, they must register on its mobility platform. Students will then be contacted by the International Relations Office of Bern University of Applied Sciences regarding all the necessary information and documents. After completing a process on the mobility platform (handing in learning agreement for study/training agreement, grant agreement), students will receive the first tranche of the grant. At the end of the exchange, the certificate of attendance must be signed by the department of the Bern University of Applied Sciences in which the student studied. After submitting the second process on the mobility platform (handing in the certificate of attendance), students receive the second tranche of the grant.

Grants for incoming students:

Home country	Mobility for study (per month)	Mobility for traineeship (per month)
DK, FI, IS, IE, LI, LU, NO, SE, UK	CHF 380	CHF 440
AT, BE, BG, CY, CZ, DE, EE, EL, ES, FR, HR, HU, IT, LT, LV, MK, MT, NL, PL, PT, RO, SI, SK, TR	CHF 440	CHF 440

**Procedure for lecturers/staff to obtain Swiss funding:**

Once the individual receives confirmation of his/her mobility activity at Bern University of Applied Sciences, he/she will be registered by the International Relations Office of Bern University of Applied Sciences. He/she will then be contacted regarding all the necessary information and documents. In order to obtain funding, the participant must register on the mobility platform and fill out the required information (handing in the teaching programme for teachers/work plan for staff, grant agreement and a copy of the travel documents).

Grants for incoming lecturers/staff:

Host country/Home country	Staff mobility for teaching/training (per day)	
	Day 1-14	Day 15-60
AT, BE, BG, CY, CZ, DE, DK, EE, EL, ES, FI, FR, HR, HU, IE, IS, IT, LI, LT, LU, LV, MK, MT, NL, NO, PL, PT, RO, SE, SI, SK, TR, UK	CHF 170	CHF 80
Travel costs: maximal CHF 600		

Further information concerning Erasmus+ and Switzerland:

- State Secretariat for Education, Research and Innovation SERI: <https://www.sbf.admin.ch/sbfi/en/home/bildung/mobilitaet/eu-education--training-and-youth-programmes.html>
- National Agency of Switzerland: <https://www.movetia.ch/en/programmes/noc/1/>
- Rectors' Conference of Swiss Higher Education Institutions: <http://www.swissuniversities.ch/>