



# Study and Examination Regulations for the Master of Science in Business Information Technology of the Business School<sup>1</sup>

## (SPR MSc WI)

*The University Board of Bern University of Applied Sciences,*

pursuant to Article 33 Paragraph 1 Letter n of the Act of 19 June 2003 concerning Bern University of Applied Sciences (FaG)<sup>2</sup>, Articles 52 and 59 of the Ordinance of 16 November 2022 concerning Bern University of Applied Sciences (FaV)<sup>3</sup> and Article 1, Paragraph 2 of the Framework Study Regulations (FSR) of Bern University of Applied Sciences dated 5 May 2021

*rules:*

### 1. Object and scope

**Art. 1** <sup>1</sup> These regulations govern admission to and studies in the Master of Science in Business Information Technology at Bern University of Applied Sciences for students who are matriculated at Bern University of Applied Sciences.

<sup>2</sup> The Master's degree programme in Business Information Technology teaches knowledge from several areas such as business administration, technology, computer science and behavioural science. It enables students to develop solutions, to design user-centred application systems and to reflect on the results achieved.

<sup>3</sup> The programme is offered as part of a cooperation between several universities of applied sciences (master cooperation).

<sup>4</sup> The provisions of the FSR are applicable unless otherwise stated in these regulations. These regulations contain provisions substantiating the FSR.

<sup>5</sup> The powers of disposal under the FSR shall be exercised by the Head of Degree Programme.

### 2. Admission

Prerequisites

**Art. 2** <sup>1</sup> Admission to the study programme is granted to applicants who satisfy the following criteria:

- a* hold a bachelor's degree from a Swiss university or an equivalent degree from a foreign university in business informatics, business administration, industrial engineering, computer science or in a comparable degree programme, whereby the overall grade rounded to one decimal must be at least 4.5,
- b* have a C1 level of proficiency in German in the case of a foreign educational qualification that was not acquired in German,

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<sup>1</sup> This document is a translation and is not legally binding; the original German version prevails.

<sup>2</sup> BSG 435.411.

<sup>3</sup> BSG 436.811.



*c* successfully completed the aptitude assessment in accordance with Article 4.

Application procedure

**Art. 3** <sup>1</sup> Applications must be entered within the specified deadline.

<sup>2</sup> A complete application dossier must be submitted. It must include the following documents, in addition to the duly completed application form:

- a* a copy of a valid ID card (front and back) or valid passport,
- b* a passport photo compliant with international passport standards,
- c* a CV,
- d* copies of the required diplomas, certificates and proofs of language proficiency in accordance with Article 2,
- e* a confirmation of termination of matriculation from a university at which the applicant was previously enrolled,
- f* a letter of motivation.

<sup>3</sup> Dossiers deemed to be incomplete will need to be improved and the missing information will need to be provided. An extension period is set with the notice that the application will be deemed withdrawn if it has not been completed within the stated period.

Aptitude assessment

**Art. 4** <sup>1</sup> The Head of Degree Programme is in charge of organising the aptitude assessment.

<sup>2</sup> The aptitude assessment consists of a standardised interview lasting one hour. This involves examining and assessing the applicant's technical and methodological skills as well as their motivation to study.

<sup>3</sup> The aptitude assessment is deemed "passed" if it has been assessed as "fulfilled".

Conditional admission

**Art. 5** <sup>1</sup> Applicants may be admitted on the condition that the missing skills identified during the examination of the admission requirements are acquired by the end of the first academic year. In exceptional cases, the Head of Degree Programme may set a shorter or longer deadline.

<sup>2</sup> Failure to meet the requirements will result in an exclusion from studies.

Rejection of partner universities

**Art. 6** Applicants who have not been admitted to the MSc Business Information Technology programme by a cooperation partner will not be admitted by Bern University of Applied Sciences in the same academic year.

### 3. Structure of the degree programme

Structure of the programme

**Art. 7** <sup>1</sup> The degree programme has a modular structure and comprises 90 ECTS credits.

<sup>2</sup> The degree programme comprises the following categories, which can be divided into module groups in the curriculum:

- a* compulsory modules,
- b* compulsory-elective modules,
- c* a master's thesis.



3 Range of modules

**Art. 8** The steering committee of the master cooperation determines the range of modules and defines the structure of the degree programme.

Mode of study and duration of studies

**Art. 9** <sup>1</sup> The degree programme is offered as a part-time course.

<sup>2</sup> As a rule, the course lasts four semesters.

<sup>3</sup> The maximum permitted duration of studies is twelve semesters.

<sup>4</sup> The maximum duration of studies may be extended upon request and on important grounds by the Head of Degree Programme.

<sup>5</sup> Exceeding the maximum duration of studies without good cause will lead to exclusion from the degree programme.

National and international mobility

**Art. 10** In the course of the programme, students can obtain learning achievements at another university. On request, the Head of Degree Programme may grant recognition for these learning achievements.

Languages of instruction

**Art. 11** <sup>1</sup> The languages of instruction are German and English.

<sup>2</sup> The language of instruction is specified in each module description.

#### 4. Competency assessments

Assessment

**Art. 12** <sup>1</sup> Competency assessments or partial competency assessments are assessed on a grading scale from 6 to 1 in tenths of a grade or with the predicate “fulfilled” or “not fulfilled”.

<sup>2</sup> Grades between 1 and 3.9 are considered unsatisfactory.

Repetition of a module

**Art. 13** <sup>1</sup> Failed modules may be repeated once and the whole module must be retaken.

<sup>2</sup> When a module is retaken, partial competency assessments that are deemed sufficient are taken into account, provided the nature and content of the partial competency assessments have not changed.

<sup>3</sup> The Head of Degree Programme determines the time and modalities of the repeated module.

<sup>4</sup> When a failed module is retaken, the initial module grade is nullified and replaced in the transcript of records by the grade obtained for the repeated module. This applies even if the grade for the repeated module is worse than the initial grade.

#### 5. Graduation

Master's thesis  
1. General provisions

**Art. 14** <sup>1</sup> A master's thesis concludes the master's degree programme.

<sup>2</sup> The master's thesis consists of at least one written assignment and the presentation thereof (defence) and totals 15 ECTS.

<sup>3</sup> The thesis is considered to have been passed if the overall assessment is graded with at least a 4.



2. Supervision and grading **Art. 15** <sup>1</sup> During the writing of their thesis, the students are supervised by two specialists, who are lecturers, research associates or associate lecturers.

<sup>2</sup> The master's thesis is jointly assessed by the specialists.

3. Presentation **Art. 16** The master's thesis is usually subject to a public defence. If there is a third-party confidentiality agreement, the thesis is not presented in public.

Diploma **Art. 17** <sup>1</sup> The master's degree is awarded to students who have cumulatively  
*a* acquired at least 90 ECTS, at least 45 of these ECTS credits having been acquired at the Business School,  
*b* acquired the required ECTS credits through the compulsory and compulsory-elective modules,  
*c* successfully completed their master's thesis.

<sup>2</sup> For the calculation of the overall assessment, all the compulsory and compulsory-elective modules taken and the master's thesis are included and weighted according to the ECTS credits allocated for each module. The average overall grade is rounded up to two decimal places.

## 6. Transitional and final provisions

Repeal of previous regulations **Art. 18** The study regulations of 28 June 2012 for the Master's programme in Business Information Technology leading to the award of the Master of Science in Business Information Technology at Bern University of Applied Sciences are repealed.

Entry into force **Art. 19** These regulations enter into force on 1 August 2025.

Bern, 14 May 2025  
Bern University of Applied Sciences  
University Board

Bern, 10. Juni 2025  
Approved by the Department of Education and Culture of  
the Canton of Bern

Thomas Bernhard, President

Christine Häsler, member of the Cantonal Council